

INTERNATIONAL UNIVERSITY OF SARAJEVO

ADMISSION RULES AND PROCEDURES



PROCEDURES AND REQUIREMENTS FOR ADMISSION (UNDERGRADUATE)

Citizens of Bosnia-Herzegovina need to submit following documents:

- Original high school diploma and separate class records;
- Certified copy of National ID;
- Birth certificate;
- IUS Application Form (download from www.ius.edu.ba);
- CIPS;
- TOEFL or IELTS results (if taken); and
- 2 pictures.

International citizens need to submit following documents:

- Valid Turkish Central Student Selection and Placement (ÖSS) Exam score **OR** an adequate SAT **or** equivalent exam score sufficient for diploma accreditation in Turkey;
- Original high school diploma;
- Passport copy;
- National ID copy;
- IUS Application Form (download from www.ius.edu.ba);
- Police clearance record;
- TOEFL or IELTS results (if taken); and
- 4 pictures.

Important remarks

All documents, except National IDs and passports, have to be translated by the official court translator to either English or Bosnian Language. Translated documents are **to be submitted** to Student Affairs Office in Sarajevo (Paromlinska 66) or Istanbul (Oğuzhan Cad. Akkoyunlu Sk. No:1/4 Findızkade/İSTANBUL), **latest by 2 weeks** before semester starts.

And don't forget....

**...students cannot begin their undergraduate study unless they prove their English Language Proficiency.
So, sit for your English Language Proficiency Exam.**

Students who are native speakers of English Language or students who successfully completed coursework in English Language Schools are not required to take the English Proficiency Exam.

Students without valid English Proficiency Scores in internationally recognized exams (TOEFL or IELTS) are required to take the English Placement and Proficiency Exam. Students who pass this exam can start their undergraduate study. Those who fail in the Proficiency Exam are registered to the IUS English Language School.

You have been admitted to the IUS. What's next?

Step 1

Go to IUS Legal department and sign the contract for relevant Academic Year. Contract is renewed for each Academic Year. **Once you sign the contract, you become an IUS student.**

Step 2

Register university courses with your Academic Advisor or go to ELS, wherever related.

Step 3

You can now start your studies. The standard period for completion of undergraduate studies leading to B.A. or B.Sc. degree is four years or eight semesters. Requirements for a Bachelor degree are successful completion of 120 IUS Credits (240 ECTS) and CGPA of minimum 2.00.

Good luck!

PROCEDURES AND REQUIREMENTS FOR ADMISSION (POSTGRADUATE)

For entering a graduate program leading to an **M.A. or M.Sc.** degree, corresponding B.A or B.Sc. degree, with a certain minimal grade point average or higher, and satisfactory TOEFL and GRE (Graduate Record Exam) or IUS Graduate Program Entrance Examination Test, are required.

For entering graduate program leading to **Ph.D.** degree, a corresponding B.A. or B.Sc. degree with grade point average 3.0 or higher, satisfactory results in TOEFL and/or GRE examinations, and the already completed M.A. or M. Sc. degrees in the same discipline, are required.

APPLYING FOR MASTERS PROGRAM

Bosnian students are required to submit:

- original Bachelor diploma and transcript,;
- certified copy of National ID;
- IUS Graduate Application Form (download from www.ius.edu.ba);
- CIPS;
- TOEFL or IELTS score (if available); and
- 2 pictures.

International students are required to submit:

- original Bachelor diploma and transcript;
- IUS Graduate Application Form (download from www.ius.edu.ba);
- passport copy;
- national ID copy;
- police clearance record;
- TOEFL or IELTS results (if taken); and
- 4 pictures.

APPLYING FOR PhD PROGRAM

Bosnian students are required to give:

- Original Masters diploma and transcript;
- Copy of Undergraduate diploma and transcript;
- IUS Graduate Application Form (download from www.ius.edu.ba);
- Certified copy of National ID;
- CIPS;
- TOEFL or IELTS score (if available);
- Two letters of recommendation; and
- 2 pictures.

International students are required to submit

- Original Masters diploma and transcript;
- Copy of undergraduate diploma and transcript;
- IUS Graduate Application Form (download from www.ius.edu.ba);
- Passport copy;
- National ID copy;
- Police clearance record;
- TOEFL or IELTS score (if available);
- Two letters of recommendation; and
- 4 pictures.

Important remarks

All documents, except National IDs and passports, must be translated by the official court translator to either English or Bosnian Language. Documents are **to be submitted** to Student Affairs Office in Sarajevo (Paromlinska 66) or Istanbul ((Oğuzhan Cad. Akkoyunlu Sk. No:1/4 Fındıkzade/İSTANBUL), **latest by 2 weeks** before semester starts.

Don't forget: Students cannot begin graduate studies unless they prove their English Language Proficiency. So sit for English Language Proficiency Exam.

Students who are native speakers of English and students who successfully completed coursework in English Language Schools are not required to take the English Proficiency Exam.

Students without valid English Proficiency Scores in internationally recognized exams (TOEFL or IELTS) are required to take the English Placement and Proficiency Exam set by the IUS English Language School (ELS) on the dates announced on the Web. Students who pass the English Proficiency Exam start their graduate study. Those who fail in the Proficiency Exam are registered to the IUS ELS.

**You have been admitted to the IUS Postgraduate program.
What's next?**

Step 1

Go to IUS Legal department and sign the contract for relevant Semester. Contract is renewed for each Semester. Once you sign the contract, you become an IUS student.

Step 2

Go to register courses with your Academic Advisor or go to ELS, wherever related.

Step 3

You can now start your studies. Good luck!

Have in mind: The standard period for completion of graduate studies leading to M.A. or M.Sc. degree is two years or four semesters. Requirements for a Master degree are successful completion of 30 graduate level credit hours (60 ECTS points) with Cumulative Grade Point Average (CGPA) of 3.0 and higher, together with successful completion of the Master's Comprehensive Exam and the Master's thesis, or as prescribed by the Faculty.

Have in mind: The standard period for completion of graduate studies leading to a Ph.D. degree is four years or eight semesters if the candidate has already completed a corresponding M.A. or M. Sc. degree. Requirements for a Ph.D. degree are successful completion of 60 graduate level credit hours (120 ECST points) completed at IUS with the Cumulative Grade Point Average of 3.0 and higher, a successful completion of the comprehensive exams, recommended languages exams and the Ph.D. thesis, or as prescribed by each program.