

INTERNATIONAL UNIVERSITY OF SARAJEVO
Internacionalni univerzitet Sarajevo

Number: IUS-SENAT-11-1028-1/12

RULEBOOK
on conditions for summer school attendance

Pursuant to Article 127 of the Law on Higher education (“Official Gazette of the Sarajevo Canton”, issue 22/10 - **Revised Version**) and Article 43 of the Statute of the International University of Sarajevo no.: IUS-SENATE-11-1039/2012 from March 19th 2012, Senate of the International university on its 24th meeting, adopted the

RULEBOOK

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Article 1

Students enrolled for the first time at IUS in the 2011/2012 study year, as well as students enrolled in the IUS after that study year, can register courses in the Summer School which they failed, withdrawn, or missed credits from (missing from 60 credits in that academic year) in the study year immediately preceding to the Summer School. Additionally, students also can take a course to increase their grade taken in that academic year, but only if IUS offers that course during the summer term *(Since we do not transfer grades from other institutions; according to transfer regulation only credit transfer is done).*

Article 2

All other students, previously enrolled at IUS (before 2011/2012 study year), for the Summer School can register any course from their study programs.

Article 3

Students admitted to the IUS from the other higher educational institutions will be able to register for the Summer School following the rules described in Article 1 or Article 2 depending on the date of their enrollment at the IUS. Article 2 will apply to those students enrolled at IUS prior to the academic 2011/12 and Article 1 will apply to those students enrolled during 2011/12 and after that years.

Article 4

Course attendance on Summer Schools is only possible at internationally recognized and accredited higher education institutions, which are determined by the Dean in cooperation with the department chair/program coordinator. In the application student will have to supply the following: course information including number of credits, number of course hours, tutorial hours and laboratory hours and course content attached with the application to the dean. The dean evaluates the case from the point of the course content and other relevant issues and, if necessary, request written opinion from department chair/program coordinator and/or related course professor, and brings the application to a faculty council for the final decision. Faculty council decides whether to accept or to reject student’s application.

Article 5

After taking the course in summer school, the student submits request to the Student Affairs Office for transfer of the course(s) passed in Summer School. With the request student must provide official documentation from the other university proving completion of courses and copy of the faculty council's decision approving the registration of the courses in the Summer School.

Article 6

During the summer school, students can acquire maximum of 12 ECTS points (max. 2 courses) per summer.

Article 7

Written application for summer school attendance has to be submitted to the Dean's office.

Article 8

Application for Summer School attendance must be submitted 15 days after the end of the Spring semester the latest.

Article 9

Application form for the Summer School will be available in the Students Affair Office. Curriculum for each course which student wants to attend at the Summer School must be attached with the application form, along with other relevant documents.

Article 10

Starting from 2012/2013 Fall semester, students will be able to take only courses which are taught in English.

CONFIRMATION ON ANNOUNCEMENT OF THIS RULEBOOK

A copy of these Rulebook was posted on the notice board at the International University of Sarajevo on _____ 2012 at _____ o'clock;

A copy of this Rulebook was published by posting it on the International University of Sarajevo website on _____ 2012 at _____ o'clock.

PRESIDENT OF THE SENATE

Prof. Dr. Özer Çinar

