ELECTION PROCEDURES FOR ELECTIONS IN SPIUS BODIES

I

This procedure regulates elections of student representatives in SPIUS bodies and rules of procedures in SPIUS Assembly. All students have right to vote in these elections. Each student can vote for the candidates to represent their own study program.

II

Election process is organized and managed by Election Commissions – one for the Assemblies of Faculty Student Councils and another for ELS Student Council. These commissions are appointed by SPIUS President.

III

The election will be held between 15-30 April for every year. Before the election date, one week is allocated for the candidates to campaign. The week that precedes the campaign week candidates should register for the elections.

Registration forms for candidates are submitted to the SPIUS Office during timeframe decided by SPIUS Assembly (within weekdays and between 10 a.m. and 4 p.m.). Candidates can make campaign during timeframe decided by SPIUS Assembly starting from the date the candidate list is announced by SPIUS Assembly.

Election is held on the day announced by SPIUS Assembly between 10 a.m. and 5 p.m.

Each IUS student who provides following conditions can be candidate:
- Having acquired at least 30 ECTS and have at most 180 ECTS for undergraduate students only,
- Those who have other nationalities than BiH, have to have residence permit,
- Those who are in ELS, have to be a student of level 2 and up.

The students who meet aforesaid conditions can apply within the registration week by submitting the application form to the SPIUS Office. Applications are to be reviewed by the Election Commission and all the candidates must be informed of the acceptance of their application, or detailed explanation must be issued for each rejection.

At least one candidate per open position is expected to apply. In case there is no application for any study program, a student is appointed for the position in order to represent the study program pursuant to Article 18 of Statute of the Association – Student Organization “Student Parliament of The International University of Sarajevo”.

Date: March 20, 2013
Protocol No.: SPA-34/13
IV

The election will be held to elect students representative for each study program. The elections will be organized for members of the Assembly of Faculty Student Councils (one student representative per study program and for each study cycle). Assembly of Faculty Student Council will elect its representatives in SPIUS Assembly, other bodies, and ELS Student Council.

V

Elections are organized by students in as open procedure as possible. All the activities are to be announced on information boards and existing web-pages (http://ius.edu.ba/spius). A schedule regarding to election process should be announced at least one month in advance.

VI

Election Commission for study programs is made of seven (7) members. Election Commission members are students that express their interest in this activity, and those members cannot be candidate for the concerned election.

Election Commission for ELS is made of five (5) members.

VII

On the day of elections, Election Commission’s tasks are: to organize material resources for election process, to verify and secure integrity of the process. IUS resources will be used to provide material resources for the election, including verified voting material. Voting process will be organized simultaneously for each study program. Integrity of the process is to be guaranteed by inspection and verification of ballot boxes, establishing identity of voters, securing that only verified voting material is used, monitoring the process all the time, not allowing any type of involvement that is out of the scope of regular voting process. It is not possible that less than three members of Election Commission are present at the voting area at any moment during the elections.

At the end of voting process Election Commissions will count and verify votes and to announce the results. This is to be done in transparent way. None of the observers is to approach or take any activity in counting process. It is to be done by comparing students list and recorded numbers of voting list in ballot boxes. Appropriate report sheets are to be used for results and these are to be prepared by QA Office. Every member of Election Commission will verify the election process.

VIII

Due to limited interest and number of students in the second and third cycles, alternative election procedure, is devised.

Due to the aforesaid shortcoming, there will one student representative for each faculty from Cycle II and III rather than for each study program.

Cycle II and III students can elect their representatives through open voting with the consent of simple majority of the students of the cycle.

In case there is no application for the Cycle II and III, a student is appointed for the position in order to represent the cycle pursuant to Article 18 of Statute of the Association – Student Organization “Student Parliament of The International University of Sarajevo”.
IX

Should there be any complaints, these are to be handed in hard copies officially to QA Office not later than three days after the elections. The complaint must contain elaboration of the issue and all the relevant proofs. The Supreme Election Commission, made of SPIUS President, QA Office Manager and Secretary General, will discuss the complaint and make final decision in appropriate form, including annulment of elections.

All the documentation with original voting lists is to be kept by SPIUS for three months.

X

Elected representatives will organize Assembly of Faculty Student Councils not later than fifteen days after the elections and will elect their representatives in SPIUS Assembly and other bodies.

SPIUS Assembly:

Ersan Simsek – FASS
Nurullah Karaca – FASS
Bilal Enis Bahadir – FASS
Umut Garip – FENS
Nurdan Kelesoglu – FENS
Ali Osman Kusakci – FENS
Hamidullah Bayram – FBA
Melina Ahmetovic – FBA
Ismail Gokberk Altunal – FBA

Verified by:
President of SPIUS Assembly

Delivered:
- Members (x9)
- a/a