



INTERNATIONAL UNIVERSITY OF SARAJEVO  
INTERNACIONALNI UNIVERZITET U SARAJEVU

- RECTOR -

Document: IUS-REC-01-2152/2021

Date: October 05<sup>th</sup>, 2021

Pursuant to the Decision on amendments to the Study Rules for the first study cycle at International University of Sarajevo, no.: IUS-SENAT-11-715/2021, from April 16<sup>th</sup> 2021, Rector of the International University of Sarajevo brought the following

### DECISION

#### I

The Minors Advisory Committee (MAC) on the study programs of the organizational units of the International University in Sarajevo is being formed. MAC consists of the following members:

1. Program coordinator of the major study program;
2. Program coordinator of the minor study program;
3. Faculty secretary.

#### II

The MAC has the following tasks:

1. To review the student's request;
2. To determine whether the student meets the requirements for enrollment to minor degree in regards to students' achieved CGPA and ECTS credits;
3. To advise the student and, if necessary, request additional documentation from the student;
4. Based on all the above, *make a recommendation to the dean of the student's major program.*

The faculty secretary is obliged to review the formal and legal orderliness of the request, carry out the minor degree procedure and submit the final decision to the Student & Career Center (SCC), the Student Affairs Office (SAO) and the university archive.

#### III

*The dean of the student's major program* adopts the final decision based on the established proposal and recommendations submitted by the MAC.

#### IV

The decision shall enter into force on the day of its adoption.

**Delivered to:**

- 1 x Faculties
- 1 x Student Affairs Office
- 1 x Student & Career Center
- 1 x a/a







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U skladu sa odlukom o izmjenama Pravila studiranja za prvi ciklus studija na Internacionalnom univerzitetu u Sarajevu, broj: IUS-SENAT-11-715/2021 od 16.04.2021. godine, rector Internacionalnog univerziteta u Sarajevu donosi sljedeću

### ODLUKU

#### I

Formira se Komisija za sporedno usmjerenje (u daljem tekstu: Komisija) na studijskim programima organizacionih jedinica Internacionalnog univerziteta u Sarajevu. Komisiju po funkciji sačinjavaju:

1. Program koordinator matičnog studijskog programa;
2. Program koordinator studijskog programa na kojem student želi pohađati sporedno usmjerenje;
3. Sekretar fakulteta.

#### II

Komisija iz tačke I ove odluke ima sljedeće zadatke:

1. Da pregleda zahtjev studenta;
2. Da utvrdi da li student ispunjava uslove za upis na sporedno usmjerenje, s obzirom na postignuti prosjek ocjena i ostvarene ECTS bodove;
3. Da savjetuje studenta i po potrebi traži dodatnu dokumentaciju od studenta;
4. Na osnovu svega gore navedenog, daje preporuku dekanu fakulteta o registraciji sporednog usmjerenja.

Sekretar fakulteta je dužan provjeriti formalno-pravnu urednost zahtjeva, provesti proceduru sporednog usmjerenja i dostaviti konačnu odluku Centru za studente i razvoj karijere (SCC), Studentskoj službi (SAO) i arhivi univerziteta.

#### III

Dekan matičnog fakulteta donosi konačnu odluku na osnovu utvrđenog prijedloga i preporuka Komisije

#### V

Odluka stupa na snagu danom donošenja.

**Dostavljeno:**

- 1 x Fakultetima IUS-a
- 1 x SAO
- 1x SCC
- 1 x a/a

