



# **Guidelines**

**for the Responsible and Ethical Use of Generative AI Tools in  
Academic Work**

**AT THE INTERNATIONAL UNIVERSITY OF SARAJEVO**

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## Goods and service

### 1. Purpose and Scope

These guidelines establish principles for the ethical and transparent use of generative artificial intelligence (GenAI) tools, such as ChatGPT, Copilot, Gemini, or similar systems, conducted within the University's academic environment. The guidelines aim to promote academic integrity, originality, and responsible engagement with emerging technologies in all forms of academic work, including graduation theses/projects, research work, coursework, and other forms of academic output. This guidance will be regularly reviewed and updated to reflect the evolving nature of AI use across the University.

### 2. Academic Integrity and Authorship

Students are encouraged to consult with their instructor regarding the appropriate use of AI tools in each course. Instructors may establish general guidelines or specific rules depending on the nature of the course and the type of assignment. Such guidelines will be included in the course syllabi.

All submitted work should demonstrate the student's own understanding and learning. GenAI tools must be used responsibly and ethically. Students are expected to act with honesty and transparency, critically evaluating AI-generated content and verifying outputs against reliable sources to support evidence-based arguments and scholarly reasoning.

Submitting AI-generated content in assessed work without following instructor guidance or course-specific rules constitutes a breach of academic integrity and may result in disciplinary action.

### 3. Verification of Authorship

If there is uncertainty regarding the origin or authorship of submitted work, an explanation of the writing process and development of ideas may be requested.

This helps ensure that AI tools are used to support, rather than replace, critical thinking and evidence-based reasoning.

### 4. Responsibility and Transparency

Students should be aware that public AI platforms may not ensure data confidentiality and therefore should not be used to process personal, confidential, or research-sensitive information.

### 5. Clarification and Support

In cases of uncertainty about what is permitted, guidance should be sought from the relevant instructor, supervisor, or designated authority before using AI tools.

**6. Compliance**

Improper use of generative AI tools, or the submission of AI-generated work as original, will be treated as an academic integrity violation and may incur disciplinary measures as outlined by University Plagiarism Policy.

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