



INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU

- SENATE -

Number: IUS-SENAT-11-3616/25
Sarajevo: December 12, 2025

Based on Article 61, Paragraph 1, Point d) of the Law on Higher Education ("Official Gazette of Canton Sarajevo", Number: 36/22 and 28/25) and Article 39, Paragraph 1, Point d) of the Statute of the International University of Sarajevo (Revised text), Number: IUS-SENAT-11-3326/24, the Senate of the International University of Sarajevo, on its 195th session, held on December 12th, 2025, adopted the following

DECISION

I

With this Decision, the Student Admission Policy of the International University of Sarajevo **is adopted.**

II

The Student Admission Policy constitutes an integral part of this Decision.

III

This Decision becomes effective as of the day of its adoption.

RECTOR

**Prof. Dr. Ali Osman
Kuşakcı**

Delivered to:

1 x Senate
1 x IUS faculties
1 x a/a



- SENAT -

Broj: IUS-SENAT-11-3616/25
Sarajevo, 12.12.2025. godine

Na osnovu člana 61. stav 1. tačka d) Zakona o visokom obrazovanju („Službene novine Kantona Sarajevo“, broj: 36/22 i 28/25) i člana 39. stav 1. tačka d) Statuta Internacionalnog univerziteta u Sarajevu (Prečišćen tekst), broj: IUS-SENAT-11-3326/24, Senat Internacionalnog univerziteta u Sarajevu, na 195. sjednici, održanoj 12.12.2025. godine, usvojio je sljedeću

O D L U K U

I

Ovom Odlukom **usvaja se** Politika upisa studenata Internacionalnog univerziteta u Sarajevu.

II

Politika upisa studenata čini sastavni dio ove Odluke.

III

Ova Odluka stupa na snagu danom donošenja.

R E K T O R

Prof. dr. Ali Osman Kušakci

Dostaviti:

- 1 x Senat
- 1 x IUS fakulteti
- 1 x a/a



STUDENT ADMISSION POLICY

Strategic Introduction – International Recruitment, Targets & Outreach

Purpose: To align the Student Admission Policy with IUS's strategic goal of becoming a leading regional and internationally competitive university, increasing student diversity and quality, and supporting strategic partnerships (including double-diploma programmes). This introduction defines target markets, student groups, channels and outreach methods, and practical steps to attract, admit, and retain high-quality international students.

Strategic Goals:

- Strengthen international student enrollment through a steady increase over the coming years.
- Diversify student nationalities while maintaining high academic standards.
- Build sustainable recruitment pipelines in line with IUS quality, legal and ethical standards.

Target Student Groups:

- Regional students (Western Balkans and neighboring countries).
- EU and EEA students seeking English-language programmes.
- Türkiye – strategic partner market.
- MENA region students seeking internationally accredited programmes.
- Sub-Saharan Africa & Central Asia – merit-based recruitment.
- Diaspora – students of Bosnian origin.
- Non-degree and transfer students.

Recruitment Channels & Partners:

- Institutional partnerships and articulation agreements.
- Accredited international agents.
- Education fairs – virtual & physical.
- Online marketing – SEO, social media, microsites.
- Alumni and student ambassadors.
- Governmental & embassy channels.
- Scholarships based on bilateral or multilateral agreements
- Professional and industry partners.
- Local high-school outreach.

Operational Outreach Tactics:

- Segmented communications by programme.
- Digital CRM - *Customer Relationship Management* pipeline.
- Virtual clinical and lab tours (for FMS).
- Scholarship incentives.



- Pre-arrival support.
- Quality assurance and quarterly review.

1. Purpose and Principles

The Student Admission Policy establishes the principles, procedures, and criteria governing admission and enrollment to all study programs and all student categories at IUS.

The admission process is transparent, merit-based, inclusive, and aligned with legal and institutional regulations. It applies to undergraduate, double diploma, master's, and doctoral program students.

2. Legal and Institutional Framework

Admission is conducted in compliance with Article 106 of the Law on Higher Education (Official Gazette of Sarajevo Canton, No. 36/22 and 48/25) and Articles 99–102 of the IUS Statute. IUS announces official Admission Calls for Student Enrollment upon obtaining consent from the Ministry of Science, Higher Education, and Youth of Sarajevo Canton.

3. Announcement of the Public Call for Enrollment

Before the beginning of each academic year, the Senate adopts the decision to publish the Public Call for all three study cycles based on faculty proposals. Each call includes programs, quotas, requirements, admission criteria, tuition and scholarship information, and deadlines. Publication must be made in at least one daily newspaper, with the full text available on the University website.

4. Admission Process and Enrollment

The first stage of application refers to the admission process, during which the formal completeness of documentation is reviewed, and applicants may be required to take entrance examinations. Applicants who receive a positive admission decision from the competent body at this stage gain the right to formally apply for enrollment and submit full documentation.

The second stage consists of the official Enrollment under Public Call and submission of required documents for enrollment and registration.

5. Applications

Candidates apply electronically or in person within the prescribed deadlines. Foreign candidates may apply prior to the formal recognition of their qualifications; Conditional enrollment is permitted.

Double diploma program of medicine and dental medicine established between IUS and the University of Health Sciences, Türkiye require special entrance examination.

Please check with the respective programme for specific admission requirements.



6. Admission of First-Cycle Candidates (Bosnia and Herzegovina Citizens)

Candidates from Bosnia and Herzegovina who have completed a four-year secondary school may apply to take the General Test, which grants eligibility for enrollment. The University typically organizes the General Test in March and May.

As part of the preparation process, the Rector appoints the Committee for the Preparation of Questions for the General Test. The Committee develops and verifies the exam content drawn from different disciplinary pools, depending on the selected programme of study.

All questions are multiple-choice (MCQ), containing five options (A–E), and are prepared in bilingual form (Bosnian and English). Question pools are submitted to the appointed chairperson, who finalizes the exam versions. The test content is classified under the highest level of institutional confidentiality.

Candidates who sit for the General Test may be awarded scholarships based on their results, followed by final enrollment upon submission of documentation required under the Public Call.

7. Admission of Turkish Students (First Cycle)

Admission of Turkish citizens is based on the YKS (Higher Education Institutions Exam) results, which include subject-specific tests depending on the selected field of study. Admission quotas are defined by IUS and submitted to the Council of Higher Education (YÖK) for approval and publication in the guide by *Ölçme, Seçme ve Yerleştirme Merkezi*, hereinafter: ÖSYM (Eng. Center for Assessment, Selection and Placement)

Selection criteria may vary annually and are subject to updates, including cases where certain elements of the host country's educational framework may not apply.

8. Admission of International Students (Excluding Turkish Citizens)

International applicants submit applications through the official online portal at apply.ius.edu.ba. Required documentation depends on the level of study.

Undergraduate (Bachelor) Programs

- Proof of completed secondary education
- Passport copy
- Curriculum Vitae (CV)

Master's Programs

- Bachelor's degree and transcript
- Passport copy
- Curriculum Vitae (CV)
- Motivation letter
- Two recommendation letters

Doctoral (PhD) Programs

- Master's degree certificate and transcript
- Curriculum Vitae (CV)



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- Motivation letter
- Two recommendation letters
- Research proposal prepared according to IUS guidelines

English Language Requirements

Applicants who are native English speakers or hold valid English certificates (IELTS/TOEFL) may submit them as proof of proficiency. Minimum scores:

- Bachelor: TOEFL 70 / IELTS 6.0
- Master: TOEFL 75 / IELTS 6.5
- PhD: TOEFL 80 / IELTS 7.0

Certificates must be issued within the last two years.

Applicants without certificates must take the University's English test, consisting of:

- Placement test
- Proficiency exam (for candidates scoring at least 75/100)

Minimum proficiency exam scores:

- Bachelor: 65
- Master: 70
- PhD: 80

Candidates below these thresholds must attend the English Language School (ELS), which consists of four levels (A1–B2).

Academic Requirements

- Undergraduate: No minimum CGPA; applicants must not be older than 25.
- Master and PhD: Minimum CGPA 2.5/4.0 or equivalent.

9. Admission of Undergraduate Students Applying for Double Diploma Programs (Bosnian Citizens)

Under the protocols establishing joint double diploma programs between International University of Sarajevo (IUS) and the University of Health Sciences Türkiye (SBU), IUS and Marmara University (MU), IUS and Istanbul Technical University (ITU), as well as IUS and Istanbul University (IU), candidates who are citizens of Bosnia and Herzegovina apply through the Public Call announced in Bosnia and Herzegovina. In general, ranking is conducted through the General Test, following the same procedure and criteria applied to all other undergraduate programs for which Bosnian candidates apply.

Specifically, candidates applying for the Medicine and Dental Medicine programs must successfully pass the entrance examination designed by the partner institutions.

10. Admission of Undergraduate Students Applying for Double Diploma Programs (Turkish Citizens)

Under the protocols establishing joint double-diploma programs between IUS and SBU, IUS and MU, IUS and ITU, as well as IUS and IU, Turkish citizens apply exclusively through the YKS (Higher



Education Institutions Exam). YKS results include subject-specific tests depending on the selected field of study.

Admission quotas are determined by the respective protocols and submitted to the Council of Higher Education (YÖK) for approval and publication in the official ÖSYM guide.

Following the admission procedure, candidates proceed with enrollment and registration by submitting the documentation prescribed by the Student Affairs Office (SAO).

11. Admission of International Undergraduate Students applying for double diploma programs (non-Turkish)

The admission process in double diploma programs is conducted by the International Relations Office in cooperation with the relevant faculty.

Criteria are determined by Senate decision published on the official website.

Specifically, the international candidates applying for the Medicine and Dental Medicine programs must successfully pass the entrance examination designed by the partner institutions.

[odluka kriterij za prijem medunarodnih studenata na program dvojne diplome 2023.pdf](#)

12. Admission of Graduate Students (International and Domestic)

All graduate applicants (master's and PhD) apply in accordance with the deadlines published in the official Calls for Applications.

All graduate applicants (master's and PhD) apply in accordance with the deadlines published in the official Calls for Applications. Applications are reviewed and evaluated by the Programme Coordinator or a programme professor appointed by the Faculty Council on the proposal of the Dean, who review and evaluate applications based on the general legal requirements (completion of a relevant undergraduate program of at least 180/240 ECTS, or a master's program totaling at least 300 ECTS) as well as program-specific criteria, if established.

For Master's programmes, the evaluation includes:

- Official transcript (minimum CGPA required for admission is 2.5)
- Curriculum Vitae (CV)
- Motivation letter
- Two letters of recommendation
- Any other programme-specific assessment criteria

For PhD applicants, the evaluation includes:

- Official transcript (minimum CGPA required for admission is 2.5)
- CV
- Motivation letter
- A research proposal
- Two letters of recommendation
- Any other programme-specific assessment criteria



If a preparatory program is required, the faculty forms a committee from the relevant field to determine the preparatory courses that the candidate must complete.

13. Transfer of Courses (Domestic Transfers)

Course transfers for students moving between IUS programs or from other universities in Bosnia and Herzegovina are conducted according to the Transfer Regulation published on the University website.

[https://www.ius.edu.ba/sites/default/files/docs/book of rules on recognition of passed courses and of their equivalence at ius1.pdf?nocache=636](https://www.ius.edu.ba/sites/default/files/docs/book%20of%20rules%20on%20recognition%20of%20passed%20courses%20and%20of%20their%20equivalence%20at%20ius1.pdf?nocache=636)

14. Transfers and Enrollment via International Transfer

Enrollment via academic recognition from foreign universities does not require participation in the public admission call.

Applicants submit enrollment documentation directly to the IRO, followed by the mandatory national recognition procedure conducted by the Centre for Information and Recognition of Qualifications in Higher Education.

The University forms a committee to prepare the recognition report, which is adopted by the relevant faculty council.

More details about this transfer is defined in the Book of Rules posted here:

https://www.ius.edu.ba/sites/default/files/docs/eng_pravilnik-o-priznavanju-inostranih-visokoskolskih-kvalifikacija_removed.pdf?nocache=1624

15. Rankings and final enrollment

All accepted lists throughout the entire admission process aim to remain aligned with the total enrollment quotas initially approved for each program. Only in exceptional cases—when the number of candidates who meet the admission criteria exceeds the available quotas—may an additional final ranking be conducted at the enrollment stage. In such cases, priority may be given based on scholarship/General test results, secondary school grades, and program-relevant subjects.

16. Publication of Final Results and Appeals

Final preliminary lists are published within two days after exams or final application deadlines. Appeals may be submitted within three days.

Final lists are published after the appeal process.

Additional admission and enrollment periods may be organized before the Spring semester following the same procedure.



17. Enrollment and Submission of Full Documentation

Enrollment is conducted after whole admission stages are completed and appeal deadlines have passed.

18. Conditional Enrollment

Students who have not yet obtained final recognition of their foreign qualifications and diplomas may apply for conditional enrollment with proof that the recognition process has been initiated. The University may also allow temporary conditional enrollment to applicants who could not submit complete documentation upon justified reasons.

19. Tuition Fees and Scholarships

Tuition fees are determined by the Board of Trustees' decision. Payments are made in BAM/EUR according to the Central Bank rate.

Scholarships may be awarded based on academic merit, financial need, extracurricular excellence, or international agreements.

20. Academic Calendar and Enrollment Verification

Admission activities generally follow the Academic Calendar adopted by the Senate.

The Senate verifies the final enrollment report.

21. Equality, Inclusion, and Transparency

Admission is inclusive and free of discrimination based on gender, nationality, ethnicity, religion, or socioeconomic status.

All procedures are publicly accessible.

22. Implementation and Amendments

The Policy is adopted by the Senate.

Amendments may be proposed by the Rector, Faculty Councils, or the Senate to ensure alignment with legislation, accreditation standards, and institutional strategy.