

## CURRICULUM VITAE

### PERSONAL INFORMATION

Name **Dijana Dizdarević**  
Address **Oslobodilaca Sarajeva 16, Dobrinja 1, 71000 Sarajevo**  
Telephone **(033) 455 027 or 062183946**  
Fax **NA**  
E-mail **dizdarevicdijana@gmail.com**  
Nationality **Bosnian**  
Date of birth **12th April 1963**

### WORK EXPERIENCE

- Dates (from – to) *May 2006 – present*
- Name and address of employer International University of Sarajevo English Language School  
Hrasnicka Cesta 15, 71000, Sarajevo, Bosnia and Herzegovina
- Type of business or sector Education
- Occupation or position held English Language Instructor
- Main activities and responsibilities Teaching English
  
- Dates (from – to) *February 2006 – June 2006*
- Name and address of employer 'Soroš' and 'Poliglot' English Language Schools, Sarajevo
- Type of business or sector Education
- Occupation or position held English Language Instructor
- Main activities and responsibilities Teaching English
  
- Dates (from – to) *September 1994 – December 2005*
- Name and address of employer Tring School, Tring, Hertfordshire, England
- Type of business or sector Education
- Occupation or position held Head of German/ Teacher of German
- Main activities and responsibilities Teaching German to GCSE and A-level standard.  
Writing schemes of work and leading the implementation of new German courses.  
Mentoring new members of the department.  
Helping organise and taking part in student exchanges with the German partner school in Schifferstadt.
  
- Dates (from – to) *September 1993-August 1994*
- Name and address of employer Berkhamsted School for Boys, Berkhamsted, Hertfordshire, England
- Type of business or sector Education
- Occupation or position held Teacher of English as a Second Language/ Assistant Librarian
- Main activities and responsibilities Teaching English/ Working as a librarian
  
- Dates (from – to) *September 1987- March 1992*
- Name and address of employer Srednjoskolski Centar Derventa (Secondary School Center), Derventa, Bosnia and Herzegovina,
- Type of business or sector Education
- Occupation or position held Teacher of English and German
- Main activities and responsibilities Teaching English and German

## EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

1994-1995

Teacher Training Center, Wheathampstead, England

In-service teacher training course

QTS (Qualified Teacher Status for state-maintained schools in England and Wales)

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

1992- 1993

University of York, England

Linguistics and English Language Teaching

MA Degree in Linguistics and English Language Teaching

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

1983 – 1987

University of Sarajevo, Bosnia and Herzegovina – Faculty of English Language and Literature

English Language and Literature

BA Degree in English Language and Literature

- Dates (from – to)
- Name and type of organization providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

1981-1985

University of Sarajevo, Bosnia and Herzegovina – Faculty of German Language and Literature

German Language and Literature

BA Degree in German Language and Literature

## PERSONAL SKILLS AND COMPETENCES

### MOTHER TONGUE

### BOSNIAN

### OTHER LANGUAGES

### ENGLISH

- Reading skills
- Writing skills
- Verbal skills

Excellent

Excellent

Excellent

- Reading skills
- Writing skills
- Verbal skills

### GERMAN

Excellent

Excellent

Excellent

### SOCIAL SKILLS AND COMPETENCES

Having lived, studied and worked in multicultural environments in Germany , England and Bosnia, I acquired good understanding of other cultures and the ability to communicate and work with people of different racial and ethnic backgrounds.

### ORGANIZATIONAL SKILLS AND COMPETENCES

Good organisational, coaching, mentoring and performance appraisal skills.

### TECHNICAL SKILLS AND COMPETENCES DRIVING LICENCE(S)

Working knowledge of Microsoft Office Applications and the Internet

CATEGORY- B driving license

