

EUROPEAN  
CURRICULUM VITAE  
FORMAT



PERSONAL INFORMATION

Name **EMINA LAGUMDŽIJA**

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Nationality **BOSNIAN**

Date of birth **September 5**

WORK EXPERIENCE

**International University of Sarajevo (IUS) – 2007 – Present**

**Faculty of Arts and Social Sciences (FASS) – October 2017 – present**  
**ELIT/ELT Adjunct instructor**

Teaching Freshman English Courses at ELIT (ELIT100 Academic English and Effective Communication and ELIT200 Critical Reading and Writing) as well as ELIT113 Technical English and ELIT213 Introduction to Academic Writing (double-degree program with Istanbul Technical University)

Preparing lectures and materials;

Preparing and adjusting all course components;

Adjusting and adding syllabi to E-Campus;

Preparing, conducting and marking all exams;

Having office and consultation hours with students (in-person and online);

Participating in all IUS, FASS and ELIT/ELT promotional activities (Wordy, Scholarship Testing, Conferences);

Reviewing and proofreading for Epiphany

**English Language School (ELS)**

**English Language Instructor and Level Coordinator**

Teaching English to Bosnian and international students at A1 to B2 levels;

Participating in ELS Placement and Proficiency Exams;

Preparing ELS syllabi and curricula;

Preparing weekly plans for the level responsible for during a particular session;

Reviewing quizzes and exams;

Organizing level meetings with the instructors teaching the level, writing minutes and submitting reports to the ELS Administration;

Assisted with the planning and preparation (documents such as curricula, syllabi, weekly plans, lesson plans, etc.), had meetings with the inspectors as well as official observations as part of the Equals Accreditation (2016-2017)

**Interlingua Sarajevo 2006 – October 2007**

Teaching English to Bosnian students and general public at A1 to B2 levels;  
 Teaching Business English to students of the Faculty of Economy, Sarajevo;  
 Preparing syllabi and curricula;  
 Organizing and conducting exams;  
 Preparing weekly plans for the school director;  
 Reviewing quizzes and exams;  
 Organizing level meetings with the instructors teaching the level, writing minutes and submitting reports to the school director

- Type of business or sector

- Occupation or position held

**British Council in Bosnia and Herzegovina – 2005–2006****PEP/MESP Project (English Language Instructor)**

Teaching English to members of the BiH Armed Forces;  
 Organizing and conducting regular classes and exams;  
 Preparing syllabi and curricula;  
 Preparing weekly plans for the project manager;  
 Organizing level meetings with the instructors and manager, writing minutes and submitting reports to the project manager

**Soros Foreign Language School Sarajevo – 2002–2006****English Language Instructor**

Teaching English to Bosnian students and general public as well as to young learners at A1 to B2 levels;  
 Preparing and conducting quizzes and exams;  
 Participating in Placement Exams

- Main activities and responsibilities

**Osnovna škola 'Grbavica 1' Sarajevo – 2000–2002****English Language Teacher**

Teaching English to 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders;  
 Preparing syllabi and curricula;  
 Preparing daily lesson plans;  
 Administering quizzes and tests/exams;  
 Participating in school meetings and events

**EDUCATION AND TRAINING**

PhD Candidate – English Language and Literature

(International University of Sarajevo, Faculty of Arts and Social Sciences, Department of English Language and Literature, 2020)

MA in English Language and Literature

(International University of Sarajevo, Faculty of Arts and Social Sciences, 2013)

- Name and type of organisation providing education and training

BA in Oriental Languages

(University of Sarajevo, Faculty of Philosophy, Department of Oriental Studies and Languages, 2002)

- Principal subjects/occupational skills covered

Cambridge CELTA - Certificate in Teaching English to Adults – International House Prague, The Czech Republic, 2005

- Title of qualification awarded

Cambridge CPE – Certificate of Proficiency in English Language – C2 – Cambridge University UK (taken at the British Council Bosnia and Herzegovina, Sarajevo), 2008

- Level in national classification (if appropriate)

MOTHER TONGUE	BOSNIAN				
OTHER LANGUAGES					
<ul style="list-style-type: none"><li>• Reading skills</li><li>• Writing skills</li><li>• Verbal skills</li></ul>	ENGLISH	ARABIC	TURKISH	CZECH	GERMAN
	C2	B1/2	A2	B2	B1/2
	C2	B1/2	A2	B2	B1/2
	C2	B1/2	A2	B2	B1/2
TECHNICAL SKILLS AND COMPETENCES <i>With computers, specific kinds of equipment, machinery, etc.</i>	COMPETENT COMPUTER USER MS WORD, EXCEL, POWER POINT, ONLINE MEETING PLATFORMS SUCH AS MS TEAMS AND ZOOM				
ARTISTIC SKILLS AND COMPETENCES <i>Music, writing, design, etc.</i>	FINISHED ELEMENTARY MUSIC SCHOOL (6 YEARS) AT THE MUSIC ACADEMY, SARAJEVO, BiH; CAN PLAY THE PIANO				
DRIVING LICENCE(S)	B				
PUBLISHED ARTICLES	<p>Lagumdžija, E. &amp; Ljevo-Eminović, A. (2021). Is COVID-19 forcing ESL instructors to return to more traditional teaching in the second language acquisition methodology? <i>ERL Journal Volume 2021-1(5) - COVID-19 - A Source of Threats or Opportunities for Linguistic Education</i>, 18-29. <a href="https://doi.org/10.36534/erlj.2021.01.02">doi.org/10.36534/erlj.2021.01.02</a></p> <p>Ljevo-Eminović, A. &amp; Lagumdžija, E. (2021). <i>Depicting Displacement in Aleksandar Hemon's Nowhere Man</i>. Paper presented at 5<sup>th</sup> International Congress of Social Sciences Research (October 26-27). Book of Proceedings (pp. 21-29). Ankara. ISBN: 978-975-7604-34-1</p> <p>Lagumdžija, E. &amp; Ljevo-Eminović, A. (2021). <i>Analyzing ELIT200 Critical Reading And Writing Course: How Is Critical Thinking Developed And Applied Through Critical Reading And Writing?</i> Paper presented at 3<sup>rd</sup> International Symposium on Critical Analytical Thinking Conference (ISCAT2021 Ankara). Book of Proceedings (pp. 344-350). Ankara. <a href="https://doi.org/10.33793/acperpro.05.01.35">https://doi.org/10.33793/acperpro.05.01.35</a></p> <p>Ljevo-Eminović, A. &amp; Lagumdžija, E. (2021). <i>Online vs. In-person Instruction: Case Study of ELIT100 Academic English and Effective Communication Students at FASS at International University of Sarajevo</i>. Paper presented at Language Literature and Education Conference - COVID-19 Perspectives and Challenges. In Mulalic, Suljic, Mustafic (Eds.) <i>Language Literature and Education - COVID-19 Perspectives and Challenges Conference Proceedings</i>, 1 (pp. 1-13). International University of Sarajevo. Sarajevo. ISSN 2831-0659</p> <p>Lagumdžija, E. (2022). The Issue Of Marriage in Jane Austen's <i>Emma</i>. <i>Epiphany</i> 15(1), 36-56. (pISSN 2303-6850. eISSN 1840-3719) <a href="http://dx.doi.org/10.21533/epiphany.v15i1.392">http://dx.doi.org/10.21533/epiphany.v15i1.392</a></p>				